

Rondo Avenue,

1360 University Avenue - #140 | Saint Paul, MN 55104



Incorporated

Phone: 651.315.7676 | www.RondoAvenueInc.org

33RD ANNUAL RONDO DAYS GRANDE PARADE

Dear Parade Candidates:

On behalf of the Rondo Avenue, Inc. Board of Directors, we are extending an invitation to you to join us for the 33rd Annual Rondo Days Parade and Festival. We would consider your participation in this year's parade, exhibition and dance team competition an honor. We anticipate, as in past years, another day of festivities full of fun, laughter, good times, families and community.

This year marks 33 years of celebrating Rondo Avenue history, heritage and community and thus is being commemorated by the continued theme: 2K16 – Recognizing the Past, Honoring the Present & Soaring into the Future!!!

The Rondo Days Grand Parade will take place on Saturday, July 16, 2016 and will begin promptly at 10:00 am. The parade will start at the historic St. Peter Claver Catholic Church located at 1060 W. Central Avenue in St. Paul. It is our goal to make this year's parade the largest, and the best of all Rondo Days Parades. Small to large businesses, drill teams, dignitaries, social groups, and community organizations are all gearing up with music, floats, vintage cars and goodies for this landmark event. As expected, we only have room for a limited number of parade participants, so please return your completed application as soon as possible.

Upon receipt of your parade application and entry fee, we will issue a confirmation packet containing a confirmation letter (with receipt), a map of the parade route, and parade etiquette procedures. Parade check-in information and unit line up number will be emailed to the primary contact listed on the application the week of July 4, 2016.

All participants are requested to also include (or email to RondoBoard@gmail.com) a photo of your group, a high resolution copy of your organization's logo and a brief (1 page or less) description of yourself or group. This material will be maintained for our records and included in our PR and marketing efforts. These items will also provide additional exposure for you and/or your organization.

We thank you in advance for your participation and look forward to hearing from you very soon, For more information, please call (651) 315-7676, extension #3 for the Parade Department,

PLEASE DO NOT DELAY. GET YOUR APPLICATION IN NOW!

Sincerely,

Marvin Scroggins

Rondo Avenue, Inc.
Parade Committee

Rondo Avenue,

1360 University Avenue - #140 | Saint Paul, MN 55104



Incorporated

Phone: 651.315.7676 | www.RondoAvenueInc.org

33RD ANNUAL RONDO DAYS GRANDE PARADE APPLICATION AGREEMENT

Sign-below to indicate your agreement to the following:

- The Applicant understands that this Agreement is binding on all officers, members, agents or employees of the individual, organization, agency or business named above and that said individual, organization, agency or business is aware of and will abide by all stated and implied Parade policies and agree to follow the instructions of the officers, directors, coordinators, agents and volunteers of Rondo Days/Rondo Avenue Inc. (RAI).
- With the exception of Federal, State, County & Local law enforcement officers, no parade participants will be allowed to carry or possess any firearms.
- Parade participants must clean up after any animals that are a part of their unit. No materials (sawdust, powder, etc.) may be deposited on the street or surrounding surfaces.
- Children (under 12) in the parade unit must be adequately supervised from the lineup of the parade through the completion of the parade.
- There shall be no solicitation of money along the parade route.
- RAI reserves the right to remove any person or unit from the Parade assembly area or from the Parade who is, in its sole discretion and opinion, posing a hindrance to the safety or progress of the Parade, is placing other participants or spectators in physical danger and/or is violating the implied or stated Parade policies or the terms of the Guidelines, Application and/or this Agreement.
- All parade applicants must provide a copy of their general liability insurance naming Rondo Avenue, Inc. 1360 University Avenue W #140 St. Paul, MN 55104 as an additional insured.
- The amount should be no less than \$1,000,000 per incident
- The name of the insured on the certificate of insurance must match the company name listed on the application. NO EXCEPTIONS
- The Applicant further agrees to (1) waive, release and discharge from any and all liability for their death, disability, personal injury, property damage, property theft or actions of any kind which may hereafter accrue to them and/or their business/organization, RAI and its officers, directors, agents and employees; RAI's corporate sponsors and their officers, agents and employees; and the City of St. Paul and its officers, agents and employees; and (2) indemnify and hold harmless RAI and its officers, directors, agents and employees; RAI's corporate sponsors and their officers, agents and employees; and the City of St. Paul and its officers, agents and employees from any and all liabilities and claims made by other individuals or entities as a result of their and/or their business'/organization's actions during the Parade.
- The Applicant understands that Parade fees are non-transferable and no Parade space may be reassigned or otherwise transferred to an alternate party.

Rondo Avenue,

1360 University Avenue - #140 | Saint Paul, MN 55104



Incorporated

Phone: 651.315.7676 | www.RondoAvenueInc.org

- Rondo Days is a rain or shine event and parade fees will not be refunded if parade is canceled due to dangerous or severe weather or any other acts of God.
- Signing of this Agreement also affirms that acceptance as a Parade participant by RAI does not imply an endorsement by or affiliation with RAI.
- Applicant may not use RAI's name, logos, trademarks and/or copyrighted materials without the express written permission of RAI.
- The individual signing on behalf of the individual, organization, agency or business named in the attached Application has read, clearly understood and agrees to the terms contained in this Agreement as well as the Application and Guidelines.
- By initialing below, I hereby declare that all information provided on this Agreement and Application by me is true, correct and complete.
- Failure to initial below will result in your application being rejected.

Sign below to indicate your agreement to the terms & conditions listed above.

FAILURE TO AGREE TO THESE TERM'S & CONDITIONS WILL RESULT IN YOUR APPLICATION NOT BEING ACCEPTED.

SIGNATURE

DATE

Rondo Avenue,

1360 University Avenue - #140 | Saint Paul, MN 55104



Incorporated

Phone: 651.315.7676 | www.RondoAvenueInc.org

33RD ANNUAL RONDO DAYS GRANDE PARADE APPLICATION

Please fill out the following and return no later than June 30th to be considered for the 2016 Rondo Days Parade. **Please note that there will be a \$50 Late Fee for all parade applications received after June 15th.** Mail completed application and a cashier's check or money order to:

Rondo Avenue, Inc., 1360 University Ave W, #140, St. Paul, MN 55104

ORGANIZATION / COMPANY: _____

CONTACT NAME(S): _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE (DAY): _____ PHONE (EVE): _____

EMAIL: _____ WEBSITE: _____

DESCRIPTION OF ORGANIZATION (For announcers. History products, services, etc.) 50 word limit.

ENTRY FEE	CATEGORY
\$25	FLOATS
\$50	FAMILIES & PERFORMING UNITS (Limit 15 unless approved)
\$100	COMMUNITY ORGANIZATIONS
\$200	CORPORATIONS & POLITICAL ORGANIZATIONS

Total number in parade group _____

FESTIVAL STAFF ONLY
 Date Application Received _____ Date Payment Received _____ Assigned Parade Line-up # _____